Implementing HCM software is not the time to get reckless

dayforce
Dayforce
Client Side Project Management & Advisory Services

◎ Client Side Project Management and Advisory Services

System implementations require a sizeable amount of heavy lifting by your project team in addition to the work the technology vendor is doing. Often times, organizations do not have the internal bandwidth or expertise to manage such a large-scale project in addition to their day-to-day job duties. HRchitect offers a team of experienced HCM systems implementation project managers who have guided countless organizations through the implementation process of most HCM systems.

Services to be provided:

In the capacity of an HCM systems subject matter expert for the client's selected system, HRchitect will provide project strategic advisory and business analysis consulting services to the Client throughout the lifecycle of the system implementation. Tasks and deliverables included in client side project management services include:

- Facilitate requirements analysis and identify gaps in current implementation approach
- Provide guidance on best practices for system design and configuration and process improvement
- Identify data management, configuration or process items or changes that will deliver potential time/costs savings during the implementation; provide this documentation to the Client as a deliverable
- Interface with the Client to facilitate the resolution of configuration, timeline or delivery issues
- Discuss User Adoption plan, including Communication and Training plans, introducing best practices and proven approaches based upon proven approaches with similar organizations; provide this documentation to client as a deliverable
- Attendance and participation in status calls and other weekly defined project calls
- Interface with the Client vendor to provide certainty of the project implementation and eliminate risk
- Assistance with Project Management services including project planning, implementation and deployment strategy planning, project team organization planning, weekly status updates, and identification of project risk with risk mitigation recommendations and documentation
- Provide other consulting services as identified by the Client to ensure a successful deployment of the HCM system platform

Complementary Services:

The introduction of new processes and technologies, while a positive change, will be disruptive to business operations. HRchitect's clients frequently find the following services to deliver tremendous value, in addition to client side project management services:

- **Change Management**
- **Future-State Process Design**
- **Post Go-Live Support**

HRchitect.com • info@HRchitect.com • US 469.430.3340

About HRchitect

Since 1997, HRchitect has helped thousands of organizations across the globe, of all sizes and industries, get the most from their HCM systems, from creating HCM technology strategies, to system evaluation & selection, through system implementation and post-live support.

Our in-depth consulting services for organizations utilizing Dayforce includes:

- Project Management
- Functional Consulting
- Process Analysis/Redesign
- Training and User Adoption
- Change Management
- System Assessments and Optimization
- Reporting
- Integration
- Testing
- System Administration
- Managed Support Services, and more

HRchitect has been working with the Dayforce platform for more than a decade. A sampling of the clients we have worked with include: